

GOOD SUCCESS TUITION

Our Privacy Policy

Good Success Private Tuition is committed to safeguarding your privacy. We have updated our policies to comply with the EU's General Data Protection Regulation ("GDPR"), which comes into effect on 25 May 2018. GDPR outlines new rules on how companies can hold, transmit and use personal data.

By registering your child with us, **you consent to the Processing of your child's Personal Data** as described in this Privacy Policy. This Privacy Policy is a part of our Terms and Conditions; so by agreeing to our Terms & Conditions you also agree to this Policy.

We do not sell, trade or rent your personal information to others and any personal data we collect from you is done with your explicit consent to:

How we use your Personal Data

We use your Personal Data on legitimate grounds and/or with your Consent. We use your Personal Data in order to:

- Identify you.
- Provide our service to you. This includes for example registering your child; providing you with other services that you have requested; communicating and interacting with you; and notifying you of changes to any services.
- Enhance your customer experience.
- To send you newsletters and special offers (from us and/or our carefully selected partners) and for other purposes for which we have your consent.
- Fulfil an obligation under law; such as ensure accurate internal record keeping.

Data protection principles we follow

We aim to follow these data protection principles:

- Processing is lawful, fair, transparent. Our Processing activities have lawful grounds. We always consider your rights before Processing Personal Data. We will provide you information regarding Processing upon request.
- Processing is limited to the purpose. Our Processing activities fit the purpose for which Personal Data was gathered.
- Processing is done with minimal data. We only gather and Process the minimal amount of Personal Data required for any purpose.
- Processing is limited with a time period. We will not store your personal data for longer than needed.
- We will do our best to ensure the accuracy of data.
- We will do our best to ensure the integrity and confidentiality of data.

What rights you have regarding your Personal Data

Since GDPR, you have more rights to protect your personal data. The following is a summary of those rights:

1. **Right to information** – meaning you have the right to know whether your Personal Data is being processed; what data is gathered, from where it is obtained and why and by whom it is processed.
2. **Right to access** – meaning you have the right to access the data collected from/about you. This includes your right to request and obtain a copy of your Personal Data gathered.
3. **Right to rectification** – meaning you have the right to request rectification or erasure of your Personal Data that is inaccurate or incomplete.
4. **Right to erasure** – meaning in certain circumstances you can request for your Personal Data to be erased from our records.
5. **Right to restrict processing** – meaning where certain conditions apply, you have the right to restrict the Processing of your Personal Data.
6. **Right to object to processing** – meaning in certain cases you have the right to object to Processing of your Personal Data, for example in the case of direct marketing.
7. **Right to data portability** – you have the right to obtain your Personal Data in a machine-readable format or if it is feasible, as a direct transfer from one Processor to another.
8. **Right to lodge a complaint** – in the event that we refuse your request under the Rights of Access, we will provide you with a reason as to why. If you are not satisfied with the way your request has been handled, please contact us.
9. **Right to withdraw consent** – you have the right to withdraw any given consent for Processing of your Personal Data.

We will not be able to erase information that we have a legal reason to keep, or data that is required to facilitate the provision of our services to you.

How we secure your data

- We do our best to keep your Personal Data safe. We use safe protocols for communication and transferring data (such as HTTPS). We monitor our systems for possible vulnerabilities and attacks.
- Even though we try our best we cannot guarantee the security of information. However, we promise to notify suitable authorities of data breaches. We will also notify you if there is a threat to your rights or interests. We will do everything we reasonably can to prevent security breaches and to assist authorities should any breaches occur.